

## ***SUBSIDIARIES***

RAVEN initially populates the **Subsidiaries** module by the transfer function in the **General Ledger** or **Non-Loan** modules. The user may input additional information pertaining to the Subsidiary in the **Subsidiaries** module.

## ***DEMONSTRATION***

### **A. Populating the **Subsidiaries** Module**

The user may transfer information into the **Subsidiaries** module from two different places in RAVEN:

**Data / Non-Loan / Transfer From G/L   or  
Bank Info / General Ledger / Transfer to DBFs**

The user may choose to use the **General Ledger** path after making adjusting entries and updating the general ledger, to ensure the most current information is in the Non-Loan database.

The user may use the **Non-Loan** path when entering additional information about each non-loan asset. In the case of the Subsidiary information, the **General Ledger** path is easier to use because the **General Ledger** and **Subsidiaries** modules are located in the **Bank Information Menu**.

In either case, the user **MUST** update after making any adjustments to the General Ledger. The user should utilize the **Data / Audit / Compare G/L to Databases** path to ensure the **Adjusted General Ledger** and the subsidiary ledgers remain in balance.

The user can only add and delete Subsidiary accounts in the **General Ledger** module. The **Subsidiaries** module enables the user to input additional information pertaining to specific Subsidiary accounts.

### **NOTE:**

**This manual refers to subsidiary ledgers and Subsidiary accounts. Remember, subsidiary ledgers consist of the information that ties to the General Ledger (i.e., the loan database is the subsidiary ledger that contains all the accounts that make up the loan balance on the General Ledger). A Subsidiary account is an account between the bank and an internal company owned by the bank. This module is concerned with Subsidiary accounts.**

**B. Editing Subsidiary Accounts**

When the user inputs information in the boxes that have scroll bars, keep in mind that the information will eventually print on **Schedule 118 - Subsidiaries**. If the information is input as one line, it will print on the same line. Therefore, when inputting **Key Employees/Titles, Directors** and **Officers** information, the user should press the enter key after each name or name/title.

**1. Bank Info / Subsidiaries**

RAVEN displays the **Subsidiary Information** window. Notice that RAVEN transferred the name and investment amount into the window from the **General Ledger** module.

**2. Select Edit****3. Date of Incorporation: “10/23/1976”****4. (Enter) to display the States picklist****5. Select Iowa****6. Principal Place of Business: “*Nevermore, Iowa*” (Enter)****7. Principal Operations: “*Real Estate Sales*” (Enter)****8. Stocks Held By; # of Shares Owned: “*Raven Bank - 100*” (Tab)**

The user may click in the **Key Employees; Titles** box for the next input or use the **Tab** key to move the cursor.

**9. Key Employees; Titles: “*J.P. Hogg - President*” (Tab)**

The user may click in the **Key Employees; Titles** box for the next input or use the **Tab** key to move the cursor.

10. **Directors:** “*Ms. Swine*” (Enter)  
“*M.R. Pig*” (Tab)

The user may click in the **Key Employees; Titles** box for the next input or use the **Ctrl** and **Tab** keys simultaneously to move the cursor.

11. **Officers:** “*N.O. Husker*” (Enter)  
“*N.O. Husker, Jr.*” (Tab)
12. **Interest :** “*100*” (Enter)
13. **Cash & Equivalent:** “*51,000*” (Enter)
14. **Investments:** “*1,949,000*” (Enter)
15. **Fixed Assets:** “*1,900,000*” (Enter)
16. **Other Assets:** “*100,000*” (Enter)
17. **Intercompany Debt** (Enter)
18. **Other Liabilities:** “*2,000,000*” (Enter)
19. **Investment by Parent:** “*2,000,000*” (Enter)
20. **Undivided Profits** (Enter)
21. Select **Save**
22. Select **Exit**
23. Select **Main Menu** to return to the RAVEN Main Menu